

Application for Reaccreditation as EBBD – School

Contact data				
Name of school/institution				
Address				
Address 2 (Street, Postal Code, Place) (if deviating to above)				
School's/Institution's Website				
	Title (Mr, Ms)	Name	E-Mail Address	Phone (incl. prefix)
Principal				
Head of department ¹				
EBBD Coordinator				

¹ department, in which EBBD is implemented

On behalf of the school/institution mentioned above we re-apply as

**EBBD school
awarding the certificate “European Business BaccaLaureate Diploma“**

We confirm:

we have read the updated documents, published on the **EBBD-Website** www.eurobacdiploma.eu and made them accessible to the school’s committee. We will follow the rules described there:

- EBBD standards, principles and practices
- EBBD portfolio
- EBBD accreditation process
- Requirements for students’ EBBD-certificates
- Guidance and regulations for using EBBD intellectual property, in particular copyrights

Furthermore we agree to follow the rules for Erasmus+ projects of the **Education, Audiovisual and Culture Executive Agency (EACEA)**. These are accessible on the EACEA website. The applicant especially confirms to follow the rules for publications (http://eacea.ec.europa.eu/about/eacea_logos_de.php). Proposal number and Agreement number have to be displayed at an adequate place.

The applicant will not advertise or in any other way imply that the applicant is authorised to hand out the EBBD certificate before having been fully accredited.

All financial obligations will be fulfilled.

The applicant certifies still being a member of EBBD e.V. and that all contributions according to the charter have been paid.

The applicant will actively and constructively participate in all network meetings of accredited EBBD-schools.

The applicant understands and accepts that any dispute arising from, or in connection with, the application for accreditation shall be finally settled by arbitration, taking place in and in accordance with the rules applicable in Bielefeld, Germany. The proceedings shall be confidential and the language of the arbitration shall be German or English.

We further declare that, to the best of our knowledge, the information given on this form is correct.

1. Checking of changes to statements in original verification form:

Please

- ✓ **check** if your institution still fulfils the EBBD standards required in the portfolio and
- ✓ **mark** learning outcomes/technical requirements where there have been changes² with regard to your statements in the original verification form.

Learning Outcome / Technical Requirement	No Changes	Changes	Form of Verification ³	File Name
S1 study programmes, risks/potentials and application	<input type="checkbox"/>	<input type="checkbox"/>		
S2 planning student life abroad	<input type="checkbox"/>	<input type="checkbox"/>		
S3 active and responsible work in international student groups	<input type="checkbox"/>	<input type="checkbox"/>		
S4 intercultural awareness and cross cultural communication	<input type="checkbox"/>	<input type="checkbox"/>		
S5 economic structure home country/business plan (applying methods/concepts/ICT)	<input type="checkbox"/>	<input type="checkbox"/>		
S6 socio-economic research in Europe	<input type="checkbox"/>	<input type="checkbox"/>		
S7 lifelong learning	<input type="checkbox"/>	<input type="checkbox"/>		
W1 applying for jobs on the European labour market	<input type="checkbox"/>	<input type="checkbox"/>		
W2 personal development with regard to labour market requirements	<input type="checkbox"/>	<input type="checkbox"/>		
W3 cross cultural cooperation	<input type="checkbox"/>	<input type="checkbox"/>		
W4 and intercultural awareness	<input type="checkbox"/>	<input type="checkbox"/>		
W5 exploration of procurement markets	<input type="checkbox"/>	<input type="checkbox"/>		
W6 planning production, logistics and financing in Europe	<input type="checkbox"/>	<input type="checkbox"/>		
W7 marketing (market research, acquisition of customers etc.)	<input type="checkbox"/>	<input type="checkbox"/>		
W8 managerial and commercial accounting regarding (inter-)national laws	<input type="checkbox"/>	<input type="checkbox"/>		
W9 documenting/analysing business concepts on European market	<input type="checkbox"/>	<input type="checkbox"/>		
W10 economic conditions in European countries	<input type="checkbox"/>	<input type="checkbox"/>		
W11 risks/potentials of economic developments in Europe, impact on institutions, policies etc.	<input type="checkbox"/>	<input type="checkbox"/>		

² Changes made to accreditation are ticked

³ Verification can be provided either by a detailed description of your activities in the documentation (D), the annual activity reports (A) or via other supporting documents (O).

Learning Outcome / Technical Requirement	No Changes	Changes	Form of Verification ⁴	File Name
L1 future life plan (considering personal strengths/weaknesses and social requirements)	<input type="checkbox"/>	<input type="checkbox"/>		
L2 professional communication, work organization and time management	<input type="checkbox"/>	<input type="checkbox"/>		
L3 cross-cultural communication and conflict management	<input type="checkbox"/>	<input type="checkbox"/>		
L4 foreign language competence/ coping with everyday life in a foreign country	<input type="checkbox"/>	<input type="checkbox"/>		
L5 acting as an informed European citizen	<input type="checkbox"/>	<input type="checkbox"/>		
D1 First Foreign Language	<input type="checkbox"/>	<input type="checkbox"/>		
D2 Second Foreign Language	<input type="checkbox"/>	<input type="checkbox"/>		
E CLIL	<input type="checkbox"/>	<input type="checkbox"/>		
F International Work placement	<input type="checkbox"/>	<input type="checkbox"/>		
G Simulations and Projects	<input type="checkbox"/>	<input type="checkbox"/>		
H University Entrance Qualification	<input type="checkbox"/>	<input type="checkbox"/>		

2. Documentation of programme development and achieved/realized activities:

During the first period of accreditation lasting from _____ to _____ the programme developed as follows:

Year	Number of Students in the Programme (all years)	Graduates
1		
2		
3		

3. Explanation of changes

Learning Area/ Technical requirement	Reasons	Implemented Changes
e.g. A1 – Business Administration on the European Single Market	Challenges during projects with regard to the topic human resources: including all aspects which cannot be taught in the preparation course in 11 th grade.	Solution: creation of a blended learning course (e-learning on moodle and additional course – partly also used as preparation course in 11 th grade).

⁴ Verification can be provided either by a detailed description of your activities in the documentation (D), the annual activity reports (A) or via other supporting documents (O).

Learning Area/ Technical requirement	Reasons	Implemented Changes

This re-application has to be signed by the person that legally represents the institution.

I, the undersigned, declare that all information contained in this re-application is correct to the best of my knowledge.

Name of Institution:

Type of Institution

(legally binding identification):

Place:

Date:

Name signee:

Function signee:

legally binding signature:

stamp (if applicable):
